



New Foundations
Home for Children

CAREER OPPORTUNITY

Job Title: Direct Care Staff Supervisor
Job Type: Full Time
FLSA Status: Non-Exempt
Location: 2300 Standridge Rd, Anderson SC 29625

Work schedule:

Full Time – 2nd Shift - 7 days on 7 days off

Competitive Benefits for Full Time Employees Include:

- Health, Dental, Vision, Life, Short Term, and Long Term insurance coverage
- Paid Time off accrued each month
- Overtime pay for specified holidays
- Retirement Plan with company match
- Credit Union membership
- Teladoc membership giving 24/7/365 access to a doctor for minor illnesses
- Variety of staff team building events
- Training and certification provided

Description of role:

Our organization strongly believes that every individual deserves the opportunity to achieve his or her fullest potential. At the present time, we are looking for an experienced individual to fill the full time role of Direct Support Professional Supervisor. The right candidate will be responsible for providing compassionate care and assistance to emotionally troubled adolescents with intellectual and developmental disabilities. If you have prior supervisory experience as well as prior experience working with adolescents in a direct care role, we encourage you to apply for this position.

Under General, supervision provides direct care and supervision to clients in a safe, structured environment that fosters the development of appropriate behaviors and provides supervision to Counselors both full time and part time on an assigned shift and Unit. This is a high demand position that requires a flexible schedule to accommodate the needs of clients and families.

Tasks:

- Creates and facilitates an atmosphere that is most conducive to the growth, success, and safety of the clients
- Supervises and documents client's weekly behavior and provides therapeutic interventions as needed
- Participates in weekly care team meetings as requested and provides input on clients
- Provides leadership and supervision for counselors in the absence of unit manager. Must carry out supervisory responsibilities in accordance with the organization's policies and applicable laws. Includes but not limited to training employees; planning, assigning, and directing work; appraising performance and completing regular supervision meetings with staff; addressing complaints and resolving problems.
- Must be able to perform physical restraints based on TCI (Therapeutic Crisis Intervention) training requirements and demonstrate competency in all aspects of TCI training
- Provides supervision of clients. Clients must be in eyesight of staff at all times while engaged in on/off campus New Foundations activities

- Counselors must initiate, engage, and participate in a full range of activities with clients. Including but not limited to recreational, educational, social, and group activities
- Counselors must maintain a positive, and respectful interaction with clients
- Counselors must communicate any safety concerns immediately to supervisor. i.e. client safety and environmental safety
- Completes all required documentation prior to leaving the assigned shift, to include but not limited to, daily counseling notes, incident reports, medicine logs, maintenance inspection checklist
- Counselors must check email and respond accordingly on a weekly basis
- Counselors must maintain a valid driver's license and comply with DSS regulatory requirements, and agency liability insurance requirements
- Counselors are required to follow New Foundations policies and procedures at all times when acting on behalf of New Foundations
- Other duties as assigned by the supervisor

Skills and requirements:

- High school diploma/GED required
- One year of supervisory experience or a leadership role is preferred but not required
- Two years of social service program experience or working towards a degree in a related field
- Practical knowledge of treatment of emotional and behavioral child and adolescent disturbances
- Valid driver's license
- Excellent organizational, interpersonal and communication skills
- Compassionate about the care and well-being of others
- Ability to pass a background check and drug test
- Must be at least 21 years old
- Considerable knowledge of individual and group behavioral traits, special emphasis on students' needs and behavioral patterns
- Ability to intervene effectively in a crisis situation

How to apply:

Please send applications or resumes and cover letters to:

Lisa Norton, HR Manager – lnorton@newfoundationschildren.com

May apply on our website at www.newfoundationschildren.com