

Human Service Professional Client Advocate

Work schedule:

Full Time – 1st shift Monday - Friday

Benefits:

Competitive Benefits for Full Time Employees Include:

- Health, Dental, Vision, Life, Short Term, and Long-Term insurance coverage
- Paid Time off accrued each month
- Overtime pay for specified holidays
- Retirement Plan with company match
- Credit Union membership
- Telemedicine membership giving 24/7/365 access to a doctor for minor illnesses
- Variety of staff team building events
- Training and certification provided

Company information:

New Foundations Home for Children is a private, nonprofit treatment agency specializing in caring for emotionally troubled children, adolescents, and families. The Council on Accreditation nationally accredits us. New Foundations provides an array of programs to meet the increasing demands for quality children and family services.

Our Vision

It is our sincere goal to secure the future for children and families by doing whatever it takes to serve at-risk children and families. With that goal in mind, New Foundations offers both intervention and prevention services. Services include several programs of residential care as well as programs designed to work with children and families on an outpatient basis or in their home environments.

Summary/Objective

Under General supervision provides client advocacy to children and adolescents in the Group Care Residential Program. Duties include maintaining therapeutic contact with clients, coordinating a psychosocial assessment, a trauma assessment, acting as a liaison with family, therapist, referring agencies, schools, and client wellbeing (medical, dental, etc.). This is an on-going grant funded position.

Essential Functions

Reasonable accommodations may be made to enable individuals with disabilities to perform the assigned and essential functions.

- Must establish positive, meaningful relationships with clients to be able to be effective in coordinating and providing direct and support interventions.

- Creates an Individual Care Plan that is strength based, identifies past trauma and victimization, identifies family or alternative support system, identifies medical needs, educational needs, and any other needs relevant to being emotionally and physically healthy.
- Functions as lead Client Advocate for the Group Home Program by identifying situational and routine interventions for child victims throughout the program. The lead Client Advocate will provide consultation for direct care and program staff to aid in identifying and implementing interventions.
- Must communicate any safety concerns immediately to supervisor. i.e., client safety and environmental safety.
- Meets with child a minimum of twice weekly for individual counseling and support.
- Engage with client's family and/or alternative caregiver to work towards permanency planning regarding residing in a family like setting.
- Participates in weekly Care Team meetings as requested and provides input on clients, regarding interventions on behalf of clients.
- Supervises the documentation of client's weekly behavior and provides therapeutic interventions as needed.
- Leads group counseling and group seminars aimed at addressing behavioral, social, and emotional needs as identified by client's Care Plan.
- Aids in the coordination of client participating in Trauma Focused Cognitive Behavioral Therapy to address symptoms of past trauma and victimization.
- Must attend all meetings pertaining to the welfare of clients. Responsible for facilitating care for clients and communicating with client's support system.
- Must provide needed resources to clients.
- Must document weekly summaries, Care Plans, discharge summaries.
- Coordinates services with community agencies, the public school system, and any other entities that may provide services to the clients.
- Creates and facilitates an atmosphere that is most conducive to the growth, success, and safety of the clients.
- Assist in ensuring clients living units is a professional and therapeutic environment on their assigned unit.
- Ensure required documentation per VOCA, New Foundations, and any other compliance and/or needed documentation is complete.
- Required to always follow New Foundations' policies and procedures when acting on behalf of New Foundations.
- Other duties as assigned by the supervisor.

Education, Skills, and requirements:

- Bachelor's Degree in a related field
- Minimum of three years' experience in social services, human services, counseling, or related field
- Practical knowledge of treatment of emotional and behavioral child and adolescent disturbances, trauma informed approach, victimization.
- Considerable knowledge of individual and group behavioral traits, special emphasis on clients' needs and behavioral patterns, signs of trauma and victimization.
- Considerable knowledge of community resources.

- General knowledge of state and federal laws, rules, and regulations relative to the area of responsibility.
- Ability to intervene effectively in a crisis situation.
- Ability to plan and oversee the work of staff charged with implementing behavioral interventions.
- Excellent verbal and written communication skills; excellent problem solving and decision-making skills; ability to work autonomously; group facilitation and leadership skills
- Valid Driver's License with a driving record that meets the agency requirements
- Effective computer skills specifically MS Office

How to apply:

Please send applications or resumes and cover letters to:

Lisa Norton, HR Manager –email

May apply in person and complete application between the hours of 9-4

Only qualified individuals being considered will be contacted for an interview. Meeting minimum job requirements does not necessarily guarantee the applicant will be interviewed or hired. All positions will be filled with the most qualified applicant for the position.